PROCEDURE FOR EMERGENCY ADMISSIONS

CGHS beneficiaries are advised that they may seek treatment in an emergency at

- The nearest recognized Government Hospital of their choice, for the required emergency. Like - Sri Jayaydeva Institute of Cardiology for cardiac problems.
- Failing the above, they may go to the nearest Private Empanelled Hospital, where the hospital is expected to extend/ provide the necessary credit facility. The hospital will inform by the concerned Wellness Centers by way of an emergency certificate with 24 hours of the admission which will be endorsed by the CMO I/C. In case the Recognized Private Empanelled Hospital does not provide credit or beneficiary decides to pay the bill for settlement, the reimbursement shall be limited to the CGHS rates as per Rules in force.
- Individual beneficiaries may decide to use their own Health Insurance cards for the Hospitalization. In such cases they may make a “double claim” as per Rules where the first claim is made to the Insurance company. A set of certified documents submitted/ issued by the Insurer may then be submitted to the CGHS for reimbursement as per Rules. The limitation being the CGHS rates in force, and in any case shall not exceed the total expenditure incurred.
- Departments may provide a letter to the concerned Recognized Private Empanelled Hospital, through the beneficiaries, on certification by the concerned Wellness Centers/ Nodal Officers, to provide the necessary credit facility, stating that “the bills shall be paid as per Rules”.
- In case the individual cannot approach/ or is not in a position to reach a Recognized Private Empanelled Hospital for admission, he may be admitted in an “Emergency” at any Hospital of his choice or as is dictated by circumstances of the emergency.
- The bills may be submitted to the concerned Department/ Wellness centre with the detailed bills including breakup for room, laboratory, investigations, pharmacy etc. In duplicate. The same has to be accompanied by a covering letter explaining the nature of “Emergency” circumstances. The details may be had from this website in the MRC segment under circulars or from the Ministry's website<mohfw.nic.in>. The new forms have to be downloaded, duly filled up and submitted.